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| **SAFE WORK PRACTICE:** | | **TASK:**  **Installation of a toilet** | | **DATE: October 2017** | |
| **REASON:**  It is a task we do frequently | |  | | **REVISION: N/A** | |
| **HAZARDS/CONSEQUENCES:** | | | | | |
| Hazards:  - weight of toilet  - wrenches | | Consequences:  - Back strain  - MSD  - Cuts  -Sprain | |  | |
| **PPE:**   HARNESS   LANYARD   GLOVES   SAFETY VEST | | \* SAFETY BOOTS  \* HARD HAT   SAFETY GLASSES   HEARING PROTECTION | | * SAFETY GOGGLES * RESPIRATORY: DUST MASK * RESPIRATORY: MASK * OTHER: | |
| **DO’S** | | | **DON’TS** | | |
| - Shut off water  - Ask for assistance with lifting if needed  - Make sure seal is installed | | | - Turn on water supply unless you are fully connected | | |
| **POSITIONS OF BODY:**  \* BEND / TWIST  CLIMB  \* STAND  USE OF LADDER  \* WALK \* KNEEL  \* CARRY \* USE OF UPPER BODY  \* PUSH / PULL \* LIFTING FLOOR TO WAIST   * SIT  LIFTING WAIST TO SHOULDER   \* GRIPPING/PINCHING  EXPOSURE TO VIBRATION | | |  WEIGHT = 0 – 50 LBS (22 KG)  \* WEIGHT = 50+ LBS (22+ KG)  \* DISTANCE MORE THAN 100M  \* TIME MORE THAN 1 HOUR   * TIME LESS THAN 1 HOUR * OTHER: | | |
| **CONTROLS:**   * ELIMINATION (REMOVAL OF HAZARD) * SUBSTITUTION (USE A HAND TOOL WITH ERGONOMIC GRIP) * ENGINEERING (CAB IN PIECE OF EQUIPMENT) | | | * ADMINISTRATIVE (WORK FOR 10 MINS, REST FOR 30 MINS)   \* PPE (AS ABOVE)   * **EXPLAIN IN DETAIL:** | | |
| **SAFE JOB PROCEDURE (STEP BY STEP TO WORK SAFELY): CONTROL** | | | | | |
| 1 | Shut off water | | | |  |
| 2 | Remove test cap | | | |  |
| 3 | Place bolt & seals | | | |  |
| 4 | Install shut off valve | | | |  |
| 5 | Set & bolt base of toilet | | | |  |
| 6 | Set & bolt tank | | | |  |
| 8 | Install toilet seat | | | |  |
| 9 | Install flex supply | | | |  |
| 10 | Turn on water | | | |  |
| 11 | Test | | | |  |
| 12 | Adjust water level if required | | | |  |
| **SAFETY TALK TOPIC: Task Analysis**  **NAME OF PERSON CONDUCTING SAFETY TALK: Jesse Roy**  **DATE: November 27th** | | | | | |